

easts

# CHRISTMAS PARTY PACKAGES



**PRIVATE FUNCTIONS & EVENTS**



@eastслеagues



@eastsbondijunction

[WWW.EASTSBONDIJUNCTION.COM.AU](http://WWW.EASTSBONDIJUNCTION.COM.AU)



# ABOUT US

Offering a selection of versatile spaces, easts is the perfect location for special events and celebrations, corporate meetings and conferences as well as celebrations of life. Conveniently located in the heart of Bondi Junction, we are located within one minute of Eastgate Shopping Complex, Westfield Bondi Junction and the Bondi Junction Public Transport Hub.

**Inclusive food and beverage packages starting at \$72 per person**

Bookings 40 to 300 people (Please enquire for smaller groups or custom packages)

# OUR FUNCTION SPACES

## BONDI ROOM

**CAPACITY: MIN 50 | MAX 300**

**The Bondi Room** is our largest event space.

With a flexible layout, the room offers full versatility and can also be configured into smaller function spaces. The room is beautifully appointed and has full AV capabilities and private bar



## ROOFTOP HARBOUR TERRACE

**The Harbour Terrace** is located on level 3 and offers exclusivity to you and your guests.

This function space has a versatile interior, with AV capabilities and private bar. The partially covered rooftop space allows guests to socialise in a contemporary outdoor space that is filled with greenery and is like no other in the area.



# STANDARD CHRISTMAS PARTY PACKAGE

**\$72 PER PERSON (SUNDAY TO THURSDAY BOOKINGS)**

**\$78 PER PERSON (FRIDAY & SATURDAY BOOKINGS)**

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## **Includes:**

Private Room Hire

3 hour Standard Drinks Package (including standard beer, wine and soft drink)

Share platters, finger food & assorted pizzas



# ULTIMATE CHRISTMAS PARTY PACKAGE

**\$105 PER PERSON (SUNDAY TO THURSDAY BOOKINGS)**

**\$115 PER PERSON (FRIDAY & SATURDAY BOOKINGS)**

## **Includes:**

Private room hire

3 hour Ultimate Drinks Package including premium beer, wine, standard spirits and liquors, soft drink

Christmas Buffet dinner (see menu next page)



# CHRISTMAS BUFFET MENU

As part of the **Ultimate Christmas Party Package**

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## HOT

Traditional roast turkey (GF)

Baked leg ham (GF)

Roasted pork leg with crackling (GF)

Roast beef (GF)

Roasted potatoes (GF, V)

Baked mixed vegetables (GF, V)

Penne alfredo (V)

Hot chips (V)

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## COLD

Green salad (GF, V)

Roasted beetroot, goats cheese and walnut salad (GF, V)

Creamy potato salad (GF, V)

Bread rolls & butter (V)

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## CONDIMENTS

Cranberry sauce (GF, V)

Brown onion gravy (GF)

Apple sauce (GF, V)

Tomato sauce (V)



# FUNCTION ENQUIRY FORM

Please visit [www.eastsbondijunction.com.au](http://www.eastsbondijunction.com.au) to complete our online function enquiry form. Alternatively, fill out the form below with the details of your function, scan and email to [events@eastsgroup.com.au](mailto:events@eastsgroup.com.au)

**CONTACT:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**MEMBER # :** \_\_\_\_\_

## FUNCTION DETAILS

**EVENT NAME:** \_\_\_\_\_ **EVENT DATE:** \_\_\_\_\_

**OCCASION:** \_\_\_\_\_ **START:** \_\_\_\_\_ **AM/PM** **FINISH:** \_\_\_\_\_ **AM/PM**

**FUNCTION ROOM:** \_\_\_\_\_

**STYLE OF EVENT (tick):**  **COCKTAIL**  **BANQUET**  **BUFFET**

**NO. OF ADULTS:** \_\_\_\_\_ **UNDERAGE GUESTS:** \_\_\_\_\_

\* Underage guests must be supervised at all times by a legal guardian.

**SELECTED FOOD MENU:** \_\_\_\_\_

\_\_\_\_\_

**DIETARY REQUIREMENTS:** \_\_\_\_\_

\_\_\_\_\_

**SELECTED BEVERAGE MENU:** \_\_\_\_\_

\_\_\_\_\_

**BEVERAGE RESTRICTIONS:** \_\_\_\_\_

\_\_\_\_\_

**ANY FURTHER INFORMATION:** \_\_\_\_\_

\_\_\_\_\_

# PAYMENT DETAILS

We offer different payment methods, please refer to the below.  
Easts will require a 10% non-refundable deposit to secure your event.

PAYMENT METHOD: (tick)  CASH  CREDIT CARD  EFTPOS

PAYMENT INSTRUCTIONS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## CREDIT CARD AUTHORISATION

DATE: \_\_\_\_\_ PAYMENT AMOUNT: \$ \_\_\_\_\_

CONTACT: \_\_\_\_\_

FUNCTION NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

\_\_\_\_\_

PREFERRED MAILING ADDRESS: \_\_\_\_\_

CARDHOLDERS NAME: \_\_\_\_\_

CARD TYPE:  VISA  MASTERCARD

CARD NUMBER: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

EXP: \_\_\_\_\_ / \_\_\_\_\_ CVV: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

You hereby authorise us to take the value as listed above from your credit card. We will then take payment and issue you a tax invoice.

# TERMS & CONDITIONS

Easts' rapidly growing reputation as a premier venue indicates our facilities are becoming increasingly sought after. The following Booking Agreement applies to Easts Function Centre and the client/event organiser.

**Confirmation of Bookings:** We hold tentative bookings for 14 days only, and if we do not receive confirmation and hire payment, we will release the space without further notice. Your booking is not confirmed until room hire deposit is received.

**Confirmation:** To confirm your booking we require a signed copy of this Function Booking Agreement and the Room Hire payment. The Agreement is to be returned to us with the requested Room Hire Fee.

**Deposit:** A \$250 non-refundable deposit is required for all event bookings. In the instance of event postponement, the deposit will be applied to the new event dates.

**Payment:** The contract signatory is liable to pay all money due under this Agreement. We do not provide credit. All function accounts must be paid with Credit Card, Cash, Bank transfer (details follow T & C's) or Bank Cheque 7 days before the date of the function. Personal and company cheques are only accepted with prior approval. Cheque to be received day of Event.

**Room Hire Times:** All bookings are based on an average of 3 hour reservation period. This is based on each individual situation and can be discussed further depending on requirements. The client agrees to begin the function at the scheduled time and agrees to have guests vacate the designated function area at the agreed closing time. Bar will close 30 minutes before the end of the function.

**Club Entry:** Persons 18+ attending a private function within the Club must be signed in and all guests must comply with the Club entry requirements as per the Registered Clubs Act. Any persons under the age of 18 must be accompanied by an adult when entering or exiting the premises and must remain inside of the function room at all times.

**Room Allocation:** Easts reserves the right to reassign the function to another room if the room originally booked is not available or is not considered suitable in the opinion of the Easts.

**Rooftop Harbour Terrace:** This function location is a weather risk and Easts accepts no responsibility and offer no refunds for inclement weather.

**Minimum Numbers:** Minimum Numbers determined for each Event in the Final Quote must be paid for regardless of number of attendees on day.

**Name in full:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Final Numbers:** Final number of attendees must be given no less than 7 days prior to your Event. These numbers can not exceed the maximum capacity of the event space booked, and must adhere to any current capacity restrictions and regulations.

**Delivery and pickup of Equipment:** The Event Manager must be advised of all deliveries and collections made on behalf of the client. Payment for deliveries of goods must be made by the client in advance.

**Responsibility:**

1. The patron assumes responsibility for all damage caused by them or any of their guests attending the function.
2. General and normal cleaning is included in the cost of the room hire charge, but additional charges may be payable if the event has created cleaning needs above and beyond normal cleaning.
3. Easts will take all necessary care but will not accept responsibility for damage or loss of any clients' property in the function room before, during or after a function.
4. The patron is responsible to conduct the function in an orderly manner and in full compliance with the rules and House Policy of the Club management and all applicable laws. We reserve the right to intervene if functions activities are considered illegal, noisy or offensive.

**Security:** Patron is responsible for the cost of any additional security requirements as determined by Easts.

**Cancellations:** Events may be cancelled up to 8 days prior to the event date. Any events cancelled within 7 days will forfeit the deposit.

**COVID-19 Clauses:** In the event your function cannot proceed as planned, the deposit will be applied to the new date and guest capacity will need to adhere to current restrictions and regulations in place at the time.

Use of any smoke producing equipment must be arranged and confirmed in writing by management 7 days prior to the event. If for any reason NSW Fire & Rescue are called to your event due to unauthorised use of smoke by the client or guests, such as smoke machines, candles, sparklers, smoking and vaping; the venue reserved the right to forward the call out fee of \$1776 to the client.

Please read the above agreement carefully, sign it below and return it to Easts as soon as possible.

Email it to: [events@eastsgroup.com.au](mailto:events@eastsgroup.com.au) or Post it to: Easts PO BOX 124 Bondi Junction NSW 1355. I have read and accept the conditions stated in this Agreement.

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